



**Board Meeting – NorPen Office, St. Anthony**

**Date and Time:** June 24, 2021, 7:00pm

**In person:** Gerry Gros (Chair), Brad Johannessen (Vice-Chair), Brendan Fitzpatrick, Maggie Chambers, Dale Colbourne, Guy Hurley, Gloria Barrett, Darlene Newman, Ian Brendan, and Kaylie Decker.

**Zoom:** Jackie Randell, Tony Ryan

1. **Welcome:** Chair welcomed everyone and called the meeting to order. Our newest board member, Ian Brendan was introduced.
2. **Ben Wiper, 3F Waste Recovery** – discussed partnership with NorPen to support his composting facility.

After Ben was formally introduced to the board he preceded on with his presentation. Some main points of discussion were:

- Productivity is coming along efficiently. Productive development is still ongoing. His main focus is creating products for resell using waste materials. Ex of products being utilized: fish, sawdust, manure, household organics, bone, animal fat from bones, etc.
- Mike Offrey and Ben have a business partnership called Zero Waste Farms.
- He is currently working with Felicia Hillier (Biologist) with the main focus being gardens located in Main Brook (400 sq ft farm). This is for testing different types of compost products.
- He has ongoing grants, specifically one with MMSB.

Our take:

- We see possibilities with 3F, but our main concern is finding a way to efficiently separate the waste at zero extra cost.
- We are already short staffed meaning we cannot carry additional duties while staying cost effective.

3. **Call to Order** – Chair called meeting to order.

**4. Adoption of Agenda:**

Motion 210624-1. Moved by Dale, seconded by Guy to adopt the agenda. For 12(?). Against 0. Motion carried.

**5. Adoption of NorPen Minutes:****Minutes of Meeting held on May 27, 2021.**

Motion 210624-02. Moved by Brendan, seconded by Maggie to adopt minutes of the meeting held on May 27, 2021. For 12(?). Against 0. Motion carried.

**6. Business Arising:****Terms of Reference – 3F Waste Recovery**

- Ben discussed the numerous ways his business operations are expanding (ongoing grants, partners, increasing staff, diversion of organics, ongoing product development, etc.).
- Our organization is useful to his enterprise because we can transport household organics the landfills. In saying that, NorPen has concerns about how we can successfully get customers to separate waste at home efficiently. The main point in saying this is that we simply do not possess enough staff and there is no way our current staff can be responsible for this task at hand.
- The chair advised that it would be convenient if organic waste and regular waste were collected biweekly, presuming this would make it possible for collectors to separate the waste with no additional effort. Chair and board discussed how significant changes do take time for residents to adjust.
- If for example these methods were in place, the chair thinks its best to keep it to Sub Region 4.
- The chair stressed that our standards lie within the Provincial Waste Management Strategy therefore decisions are difficult to make regarding long term contracts as they hold the authority.

**7. New Business:****A. Financial Report**

Darlene advised that for the month of May (2021) revenue was approximately \$38,000. This is a 21% increase compared to 2020 but since 2019 it is a 62% decrease.

We are still waiting to get the audit back. (Cost: \$1300)

**B. Monthly Expense.**

Motion 210624-03. Moved by Tony, seconded by Guy to pay monthly expenses in the amount of \$19,531.16. For 12(?). Against 0. Motion carried.

**C. Spring Clean Up**

- **Overall:** Spring Clean up 2021 went very well. There were essentially no complaints. Dale Colbourne mentioned there was one complaint in Sub Region 1 (St. Lunaire).
- **Operations:** This aspect was challenging. \$30,000 expense. \$2,000 fee for trailer breaking down, \$1,400 fee for renting trailer, \$2,000 fee for repairs for p/u in the month prior, \$3,000 fee for fuel, and \$8,000 fee for wages.
- **Areas to improve:** The chair suggested to plan at least one month earlier next year and to get municipalities more involved in the community outreach process. This suggestion was made because some elderly residents said they were unaware of the Spring Clean Up.

**8. Correspondence**

**A. Email from Mike Offrey regarding purchasing the compost screener mixer located at the landfill in subregion 4.**

- The board decided to address this further during the next board meeting.
- Will decide on the price for the screener.

**9. Next Meeting:** UNSURE – NorPen Office at 7:00p.m.

**10. Adjournment:** Motion 210628-04. Moved by Brendan to adjourn the meeting at 8:10 pm \*check\*. Seconded by Brad. For 12(?). Against 0. Motion carried.

